



# WELCOME



## Title V Emissions Inventory SPARS Training – Site Management

# Site Management Training - Hosts

- Jason Dowie (Webinar Organizer) – SPARS Helpdesk
- Kevin Connolly – SPARS Administrator





# Site Management Training - SPARS Website

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## ■ SPARS Website:

<http://www.iowadnr.gov/InsideDNR/RegulatoryAir/SPARS.aspx>

- SPARS Overview
- Access SPARS (web link to the SPARS database)
- Reports
- Help and Info



# Site Management Training - Accessing SPARS Web

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- Requesting SPARS Access
  - Facility Administrator
  - Responsible Official
- SPARS Forms may be found at  
<http://www.iowadnr.gov/InsideDNR/RegulatoryAir/SPARS/HelpInfo.aspx>



# Site Management Training - Purpose

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The purpose of this training is to show you how you can update your facility's Site Management, which, in turn, will help you update your new inventory.



# Site Management Training - What are we going to cover?

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- The inventory submittal process
- What is Site Management?
- The most common warning message in Site Management
- Preparing to update Site Management
- Updating Site Management using SPARS Web

# The Inventory Submittal Process



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- Updating the facility's site information (*Chapter 6*)
- Creating the inventory (*Chapter 8*)
- Completing the inventory (*Chapter 9*)
- Reviewing the inventory (*Chapter 10*)
- Signing and submitting the inventory (*Chapter 11*)



# What is Site Management?

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Section of the database where the following facility information may be found: location, mailing address, name and addresses for its contacts, classification, plant number, equipment identification, equipment description, latitude, longitude, UTM coordinates, etc.



## SPARS Web : Site Management



Select Site ID:  Select Site Name: SPARS SAMPLE FACILITY

Query Site Information Site ID: 100000003131 Name: SPARS SAMPLE FACILITY

Responsible Official

Mailing Address

Parent Address

## Site and Location

Other Information

Business Description

Comments

\* Company/Site Name: SPARS SAMPLE FACILITY

\* County: STORY

Address 1: 124 E 28TH ST

Address 2:

City: GILBERT

State: IA

Zip Code: 50022

EIQ No: 92-7727

UTM Zone No.: 15

UTM Easting Amt Meters: 685,041

UTM Northing Amt Meters: 4,706,605

Latitude: 40.5

Longitude: 72.6

Facility Type

Facility ID

TITLE V

85-02-999

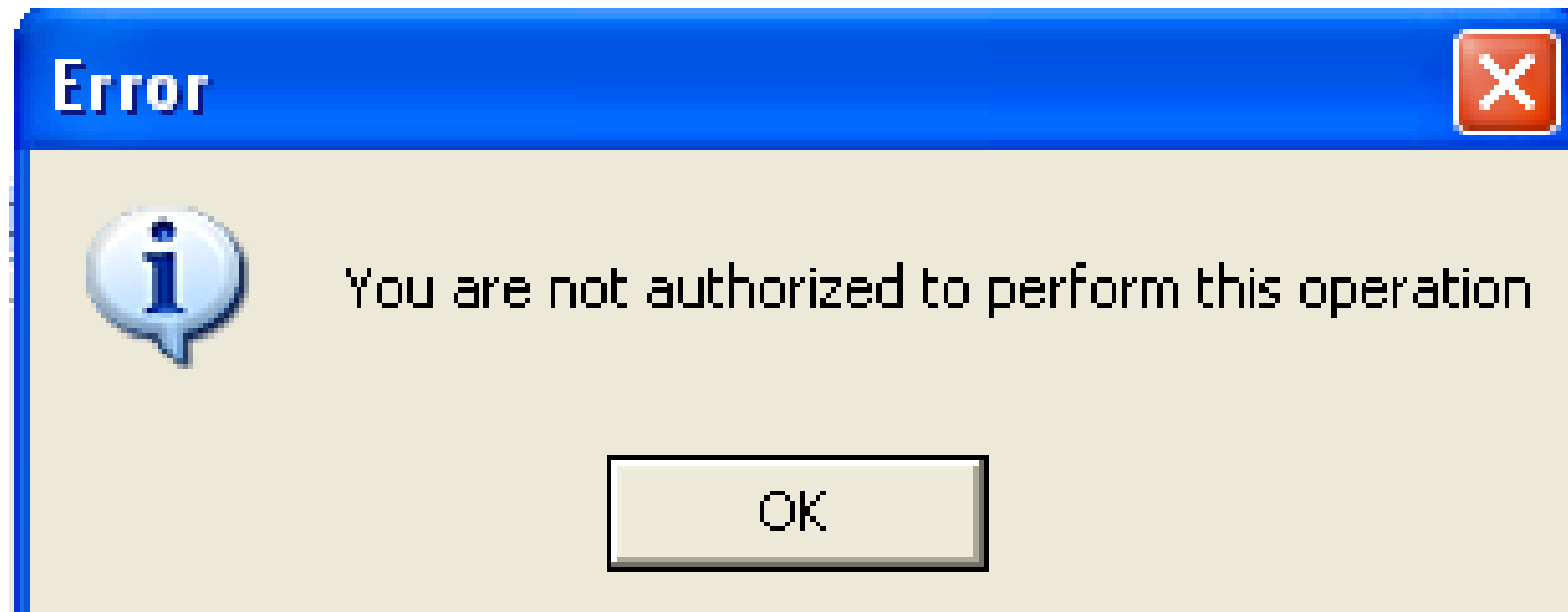
Points

Units

Control

Monitor

# The most common warning message in Site Management





# Preparing to update Site Management

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- Copies of construction permits received after your facility's last inventory submittal.
- Construction, installation, and start-operation dates for any equipment that started operation after the last inventory submittal.
- Cease-operation dates for any equipment that discontinued operation after the last inventory submittal.

# Updating Site Management - Let's get started....

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## Logging in

